



GREEN PROCUREMENT POLICY

TM.E. S.p.A. - Termomeccanica Ecologia (hereinafter TM.E.) works day by day to ensure that sustainability is fully integrated into its fabric, and that is a lens through which each one interprets their daily actions. This constitutes a leading criterion for defining choices and actions, so that all members of our community make an active contribution and tangible impact on creating a more sustainable world, in its three dimensions: environmental, social, and economic. TM.E. strongly and concretely supports the United Nations 2030 Agenda goals, and takes action so that every initiative it takes fully and transparently respects the principles of Sustainable Development.

Sustainability in the process of Purchasing goods and services

Our purchasing process is described in Procurement Management procedures PE G 01 and PE G 02.

In line with the procedure referred to above, this document is based on the ISO 14001:2015 and ISO 20400:2017 standards, of which it embraces the holistic and system vision. This is in line with TM.E.'s will to be an organisation that wants to manage its environmental responsibilities systematically, and to attain the outcomes expected from our environmental management system, which provide added value for the environment, the organisation itself, and for the interested parties.

In addition, even though TM.E. is not subject to its application, this document is perfectly in line with the principles expressed in the official definition of GPP (Green Public Procurement), to which the European Commission refers, and according to which: "The GPP is an approach on the basis of which Public Administrations integrate environmental criteria in all phases of the purchasing process, encouraging the dissemination of environmental technologies and the development of products that are environmentally valid, by research and choosing results and solutions that have the lowest impact possible on the environment, throughout their life cycle".

The areas covered by this document are:

- Furnishing (office and site office furniture). Specifically in the case of timber items, TM.E. checks the source of the materials, giving preference to the use of items that use raw timber materials that come from sustainably managed and FSC and/or PEFC certified sources.
- Plants (constructions and redevelopment of industrial plants, especially in relation to construction materials).
- Electronics (electronic and electrical office equipment and related consumables, telecommunication devices).
- Stationery (paper and consumables).
- Catering and vending machines.
- Office management services (cleaning services and hygiene materials)
- Transport (transport vehicles and services, sustainable mobility systems).

In line with the systemic vision expressed by the 17 Sustainable Development Goals of the United Nations 2030 Agenda, TM.E. is committed to considering the entire lifecycle of the products it purchases, and to embrace an even wider view, in terms of which sustainability includes considerations and criteria of a social, economic, and environmental nature.

Consideration of a general nature

First and foremost, TM.E. is committed to reducing the purchase of new items as much as possible, limiting this to proven need, suggesting the use of all items through to the end of the product's life, avoiding stocks and preferring, where possible, forms of hiring and sharing.

Due to the coordination of the Procurements Department, many purchases are centralised to allow a wider vision of the Company's needs and to maximise the value of the experience and competence gained by the Procurements Department. In this way, besides benefits of an economic nature, every form of waste can be limited as much as possible, and the quality of the products and services procured can be guaranteed.

When choosing a purchase, aspects of a social, economic and environmental nature was considered equally, in line with the proposal in 2015 by the United Nations 2030 Agenda.

Social aspects

For TM.E. this means facilitating every form of inclusion and encouragement for involvement from a social and cultural point of view, supporting forms of social entrepreneurship, periodic checking of the working conditions adopted by its suppliers, choosing proximity economy, which express values of social equity and conformity to the Sustainable Development Goals.

In this regard, as regards quality requirements, the aspects that TM.E. takes into consideration are:

- Any social mission on the part of the supplier.
- Brands with Fair-trade certification.
- Working conditions adopted by the supplier in relation to their collaborators.
- Inclusion of fragile persons.



- Territorial proximity, especially in relation to excellent artisanal entities.
- As regards the choice of food sold in the vending machines: looking at the nutritional profile, opting for functional, healthy foods coming from biological and biodynamic growers.

Economic aspects

For TM.E. this means rationalising use of its resources, avoiding waste and unnecessary purchases, building ties with its suppliers based on trust and continuity, which allows economic planning able to ensure a price that is advantageous for both parties. In addition, centralisation makes savings possible of a procedural nature as well, fining down and dematerialising operations, so that purchasing of an item or service comes about in accordance with the procedure, but also simply and quickly.

In this regard, the actions taken are:

- Promoting periodic analysis of consumption levels, which makes planning of real needs possible.
- Scouting for large suppliers, with whom draft agreements can be stipulated.
- Centralisation of purchasing of some items.
- Continuous benchmarking, aimed at knowing market opportunities.
- Centralising and defining procedures and detailed requirements for purchasing goods or services (e.g. trips), with a particularly high volume, and subject to specific needs.
- Periodic auditing of large suppliers to monitor conformity to requirements in terms of delivery times, costs, and quality.

Environmental aspects

TM.E. undertakes to respect the environment and the ecosystem in all its organisational processes. In particular, when it comes to purchases, TM.E. considers the entire lifecycle of the products, in order to minimise any negative environmental outcomes. In this regard, the aspects that TM.E. promotes and takes into consideration are:

- Preference for products that indicate voluntary ecological labelling systems (écolabel), that use multi-dimensional criteria based on evaluating the lifecycle.
- Purchasing goods derived from using recycled materials and renewable energy.
- Choosing low consumption IT material.
- Preference for forms of leasing over purchasing new items.
- Reducing the use of plastic and disposable plastic, in vending machines as well.
- Preference for organic foods, that are plant based and come from organic farming, with a low environmental impact, and local attention to packaging all products distributed and/or sold, with preference for compostable types.
- Reduction of wastage of food and redistribution of the same, where possible, based on ad hoc agreements.
- Centralisation of purchasing of toner and printers.
- Disincentivising the use of paper, adopting limiting policies and by dematerialisation of procedures.
- Disincentivising any type of purchase by means of a specific approval procedure.

Impact evaluation and measuring process

TM.E. has equipped itself with a system for evaluating large suppliers, with an associated satisfaction questionnaire that the individual operators are required to complete, containing sustainability elements in line with this Policy and the sustainability KPIs by means of which TM.E. monitors its own sustainability performance.

In this way, besides having a direct impact associated with the individual goods or service purchased, TM.E. promotes a culture of Sustainability among all stakeholders in the process as well, whether they be within or outside the organisation, disseminating values and practices in line with the social, environmental and economic Sustainability Goals.

Sustainable Development Goals

TM.E. maps all its activities, referring to the 17 Sustainable Development Goals laid down by the United Nations 2030 Agenda.

In this way, in addition to disseminating awareness, it can also use its purchases to measure its actual contribution to achieving the goal, and implementation of the 2030 Agenda in general.

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Managing Director

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